

**SELKIRK COLLEGE BOARD OF GOVERNORS**

**MAY 24, 2022 7:00 P.M.**

**STAFF LOUNGE, CASTLEGAR CAMPUS /  
VIDEO CONFERENCE**

**OPEN SESSION MINUTES**

**Board Members expected:**

- Scott Weatherford, Chair
- Margaret Sutherland, Vice-Chair
- Arry Dhillon
- John Dutton
- Debbie Bird
- Christy Anderson
- Danny Bradford
- Audrey Repin
- Dave Briggeman
- Bronwyn Krause
- Sarah Lechthaler EdCo Chair
- Angus Graeme, President

**Regrets**

- David Feldman
- Kris Salikin
- Azure Arros

**Leadership Team Members expected:**

- Lareena Rilkoff, Executive Director, Finance & Risk
- Rhys Andrews, VP Education
- Taya Whitehead, Dean
- Brier Albano, Registrar
- Liana Zwick, Director ITS
- Donna, Director Facilities and Business Services
- Allison Alder, Dean

**Guest:**

- Dr. Maggie Matear, Incoming Selkirk College President

**Observers:**

- Sahana Madhyastha, SCFA
- Gerald Lightburn, PPWC

**1. MEETING OPENING – ELDER DEBBIE BIRD**

Elder and Board Member, Debbie Bird provided an opening to the meeting.

**2. TERRITORIAL ACKNOWLEDGMENT – BOARD CHAIR**

Board Chair, Scott Weatherford provided the territorial acknowledgment.

**3. ADDITIONS TO THE OPEN SESSION AGENDA OF MAY 24, 2022**

There were no changes made to the agenda of May 24, 2022

**4. ADOPTION OF THE OPEN SESSION AGENDA OF MAY 24, 2022**

Motion: "To adopt the open session agenda of May 24, 2022 as circulated."

*Carried*

**5. THE CONSENT AGENDA OF MAY 24, 2022**

- A. Draft Open Session Board Minutes of March 22, 2022
- B. Draft Audit Committee Minutes of March 24, 2022
- C. Draft Facilities Planning Task Group Minutes of May 3, 2022
- D. Draft Audit Committee Minutes of May 11, 2022
- E. Revised Audit Committee Terms of Reference
- F. Consolidated Financial Statements ended March 31, 2022
- G. Ministry Letter dated April 4, 2022
- H. May Dashboard
- I. President's Report
- J. Education Council (EdCo) Chair's Report

**6. ADOPTION OF THE CONSENT AGENDA OF MAY 24, 2022**

Motion: "To adopt the consent agenda of May 24, 2022 as circulated."

*Carried*

7. PRESENTATION: No presentation was scheduled for this meeting.

8. BOARD BUSINESS

A. Ministry's Letter of Direction

President reviewed the letter of direction and noted this letter builds on expectations outlined in the 2021/22 Mandate Letter received in June 2021. Mandate Letters are now being issued once per government term. As such, the 2021/22 PSI Mandate Letter remains in effect. Instead of receiving a new Mandate Letter each year, the Ministry may provide institutions with an interim letter to build on and/or clarify priorities and expectations in the existing Mandate Letter.

Discussion ensued on the need for apprenticeship positions with employers and the number of years skilled trades has been a Ministry priority.

B. 2022-2023 Budget

Deferred to the June 28<sup>th</sup> meeting for approval.

The Finance Committee will receive a draft budget presentation at their June 14<sup>th</sup> meeting prior to the Board motion to approve on June 28<sup>th</sup>.

C. Audited FTE Report 2021-2022 fiscal year

The Vice President Education reviewed the report which was provided as information.

D. Institutional Accountability Plan and Report update

The Vice President Education explained each public post-secondary institution in B.C. is required to submit an Institutional Accountability Plan and Report (IAPR) to the Ministry annually. The report includes a description of the institution's Strategic Plan and contextual information to describe the institution's role in providing service to their students and communities. The report also includes a Performance Plan with the Ministry and institutional goals, measures, targets, and results. The report measures are set by the Ministry and align with their Mandate Letter, Letter of Direction, the Ministry's Service Plan and the College's 2019-2024 Strategic Plan and other key plans (e.g. Indigenization Plan) and initiatives.

The final draft of the Report will be provided to the Board in June for approval.

The Board stated their appreciation for the work of so many to complete a report of this size, detail and quality annually.

E. 2022 Board Award Nominations

The Selection Committee is recommending:

- Anne Jimmie receive an Honorary Diploma in Human Services; and
- Joanne van der Ham be awarded Distinguished Educator.

**Motion:** "To approve the recommended 2022 Board Award nominees as presented."

*Carried*

Discussion ensued on the possibility of holding a dinner this fall to recognize and celebrate all the award recipients of the last three years or since the last dinner was held prior to the COVID pandemic.

## F. Audit Committee Chair

**Motion:** "To approve Arry Dhillon, CA, CPA as Audit Committee Chair as elected by the Committee."

Carried

## 9. BOARD EDUCATION

### A. Equity, Diversity & Inclusion update

The President stated the college is moving ahead with its EDI training plan. In partnership with HRx, four EDI micro-credential courses funded by a one-time grant of \$150,000 from the Ministry are being developed with the first offering this spring. Micro credential courses include:

- Disrupting Unconscious Bias;
- Becoming Inclusive;
- Engaging Diverse Teams; and
- Building an Inclusive Climate.

Work continues to have the EDI Plan ready for launch in September 2022.

### B. Indigenous Strategies/Achievements

The President noted:

- Achievements will be captured in the Institutional Accountability Plan and Report and suggested inviting the Director of Indigenous Education and Engagement to present to the Board this fall;
- New Team Members: Rodney Noskiye, Indigenous Student Navigator;
- INDG 100 course full (spring semester);
- INDG 101 curriculum being developed;
- Diploma in Indigenous studies is under development;
- Multiple Learning-On-The-Land sessions with Melissa Dorey were offered in May.

## 10. REPORTS:

### A. Board Chair's report

Over the past months the Board Chair attended or participated in:

- Two convocation ceremonies in April;
- The Employee Recognition and Retirement Dinner in May;
- Multiple Board Committee meetings;
- Follow up conversations regarding the cancelation of the Bronze Casting program;
- Reaching out to College of the Rockies Board Chair;
- INDG 100 course with ATCO employees.

### B. Member's report

Board members who attended the Employee Recognition and Retirement Dinner in May thanked the organizers of the event.

## 11. ADJOURNMENT

The meeting was adjourned at 8:20 pm. The next meeting is scheduled for June 28, 2022

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CHAIR, SELKIRK COLLEGE BOARD

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