

OPEN SESSION MINUTES

Tuesday, January 24, 2023

4:30 p.m. – 6:40 p.m.

Staff Lounge, Castlegar Campus / Zoom

BOARD OF GOVERNORS

BOARD MEMBERS:

Margaret Sutherland, Chair	Christy Anderson, Vice Chair
Liam Richardson	Debbie Bird
Danny Bradford	Bronwyn Krause
Audrey Repin	Ken Wyllie
Sarah Lechthaler, EdCo Chair	Maggie Matear, President

REGRETS:

Kris Salikin	Abhilash Bhasin
John Dutton	Dave Briggeman
Scott Weatherford	

LEADERSHIP TEAM MEMBERS:

Taya Whitehead, VP Education & Students
Lareena Rilkoff, Executive Director Finance & Risk
Stacey Matthews, Executive Director HR
Brier Albano, Registrar
Tammie Clarke, Dean
Allison Alder, Dean
Donna Drover, Director Facilities & Business Serv.
Maggie Keczan, Director of Communications & Public Engagement

GUESTS:

Kim Verigin, Department Head - Athletics, Recreation and Student Life
Ewnet Demisse, Healthy Campus Coordinator
Stephanie Gobin, Manager of Advancement and Community Relations

OBSERVER:

Gerald Lightburn, PPWC

TOPIC

1. MEETING OPENING

Elder Donna Wright opened the meeting in a good way.

2. TERRITORIAL ACKNOWLEDGMENT

Margaret Sutherland provided the territorial acknowledgment.

3. ADDITIONS TO THE OPEN SESSION AGENDA OF JANUARY 24, 2023

There were no additions to the open session agenda of January 24, 2023

4. ADOPTION OF THE OPEN SESSION AGENDA OF JANUARY 24, 2023

Motion: "To adopt the open session agenda of January 24, 2023 as circulated."

Carried

TOPIC

5. ADOPTION OF THE CONSENT AGENDA OF JANUARY 24, 2022

- Draft Open Session Board Minutes of Nov. 22, 2022
- Draft Facilities Planning T. G. Minutes of Nov. 28, 2022
- Revised HR Committee Term of Reference
- Draft Development Committee Minutes of Dec. 14, 2022
- January Dashboard
- EdCo Report – *Deferred (No EdCo meeting in January)*
- Draft Development Committee Minutes of January 17, 2023

The Draft Development Committee Minutes of January 17, 2023 were removed from the consent agenda for discussion.

Motion: “To adopt the consent agenda of January 24, 2023 as amended.”

Carried

Draft Development Committee Minutes of January 17, 2023

- Confirmed the February 9th Ktunaxa Nation visit is open to all Board members;
- Emails surveying the Board’s availability were not received by all members. The Board’s email distribution list will be reviewed.

PRESENTATION:

Presenters: Brier Albano, Kim Verigin, Ewnet Demisse, Stephanie Gobin and Maggie Keczan provided information on the following food initiatives topics:

- Reactive support vs. Food security;
- Review what’s happening at Selkirk College;
 - Food pantry
 - Food activities and supports
 - Financial Aid
 - Fundraising
- The best way for the Board, and community, to help is to donate:
 - Selkirk Staff Student Emergency Fund
 - Giving Day details link [here](#).
 - Emergency Bursary Funding

7. TUITION FEE ANALYSIS REPORT 2022-2023

- The Registrar reviewed the report page by page, thanked the IR Team for their work on the report and noted:
 - The guiding principles for development of tuition and fees are based on the college’s Strategic Plan;
 - Selkirk has the lowest international tuition in the provincial college sector;
 - Selkirk’s affordability satisfaction declined last year, noting this decline aligned with a jump in inflation;
 - Most students choose Selkirk on program fit.
 - The analysis report will be shared with the Selkirk College Students’ Union.
- Discussion ensued on the tuition increase limit of 2%.

8. TUITION FEE BYLAW NOTICE OF MOTION

- Provided as information ahead of the proposed 2% tuition increase motion the board will vote on at their February 28, 2023 meeting.

TOPIC

9. QUARTERLY FINANCIAL REPORTS

- The Executive Director of Finance & Risk reviewed the circulated report noting;
 - The Q3 Report went to the ministry in late December reporting a \$2.3M deficit;
 - Highest earning period is September to March;
 - Government grants trending as expected, along with sales;
 - Better investment income from the investment of grants received ahead of time in full;
 - Expenses higher than the last few years
- Have not heard from Ministry on deficit approval for 2023 and 2024.

10. 2023-2024 BUDGET DEVELOPMENT UPDATE

- The Executive Director of Finance & Risk provided a verbal update:
 - Work is underway to move last year's budget information into the Unit4 Planner module;
 - The President presented a virtual Town Hall today for employees focused on the budget development process;
 - A supervisors budget meeting is scheduled for February 22nd

11. SELKIRK COLLEGE FOUNDATION

- The President reported:
 - The November 2022 Gala was a big success raising approximately \$30,000;
 - The Foundation Board and the College Board will be invited to a strategic planning session in the coming year to develop the Foundation's Strategic Plan.

12. EQUITY, DIVERSITY & INCLUSION

- The President stated:
 - A joint EDI Committee meeting will take place in early February to discuss the launch of the EDI Plan and tracking methods;
 - Selkirk College is a participant of the [50-30 Challenge](#).

13. THESES/ERP

- The President Reported:
 - A new charitable ledger and awards management system (Blackbaud) went live last week;
 - The student module launch date continues to be October 2023.

14. PRESIDENT'S REPORT

- The President and members reviewed the written report. The President noted:
 - Transit was raised as an issue during a meeting with the Students Union;
 - Discussed at campus conversations with employees: casual topics, student housing, sharing information on leadership decisions.

15. BOARD SUCCESSION PLANNING

- Competencies sought;
 - Each Board member was asked to complete the competency matrix. A compiled matrix will be shared with the Board.
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16. INFORMAL COLLEGE MEET UPS/TOURS FOR BOARD MEMBERS

- Example: Castlegar Library
 - Board members are in favour of informal meet ups and would like to hold regular meetings on a variety of campuses.
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17. CHAIR'S REPORT

- Attended Gala, multiple Committee meetings, and bi-weekly check-in with the President;
- Along with the President, participated in an introductory call Minister Robinson.

18. MEMBERS' REPORT

- Many members attended and enjoyed the November Gala.

19. CLOSED SESSION

Motion: "To move into the closed session."

Carried