

OPEN SESSION MINUTES

Tuesday, November 22, 2022

4:30 p.m. – 6:45 p.m.

Staff Lounge, Castlegar Campus / Zoom

BOARD OF GOVERNORS

BOARD MEMBERS:

Margaret Sutherland, Chair	Christy Anderson, Vice Chair
Scott Weatherford, Past Chair	Debbie Bird
Danny Bradford	John Dutton
Audrey Repin	Ken Wyllie
Abhilash Bhasin	Liam Richardson
Kris Salikin	Sarah Lechthaler, EdCo Chair
Dave Briggeman	Maggie Matear, President

REGRETS:

Bronwyn Krause

LEADERSHIP TEAM MEMBERS:

Kerry Clarke, VP College Services/CFO
Lareena Rilkoff, Executive Director Finance & Risk
Brier Albano, Registrar
Taya Whitehead, VP Education & Students
Tracy Punchard, Dean
Donna Drover, Director Finance & Business Services
Maggie Keczan, Director Communications & Public Engagement

GUEST:

Stephanie Gobin, Manager Advancement & Public Engagement

OBSERVER:

Gerald Lightburn, PPWC

TOPIC

1. MEETING OPENING

Elder Gerry Rempel opened the meeting in a good way.

2. TERRITORIAL ACKNOWLEDGMENT

Margaret Sutherland provided the territorial acknowledgment.

3. FALL 2022 FTE AND HEADCOUNT REPORT

Brier Albano, Registrar, reviewed the circulated report. Discussion ensued.

4. PRESENTATION: FOUNDATION BOARD

Stephanie Gobin, Manager Advancement & Public Engagement provided a Foundation overview which included:

- Foundation history;
- Spectrum of structures;
 - College Board of Governors;
 - Foundation Membership;
 - Foundation Board of Directors;
- Hybrid Model and it's benefits and challenges;
- Role of College Board of Governors;
- Role of Foundation Board of Directors.

5. ADDITIONS TO THE OPEN SESSION AGENDA OF NOVEMBER 22, 2022

There were no additions to the open session agenda of November 22, 2022.

TOPIC

6. ADOPTION OF THE OPEN SESSION AGENDA OF NOVEMBER 22, 2022

Motion: "To adopt the open session agenda of November 22, 2022 as circulated."

Carried

7. ADOPTION OF THE CONSENT AGENDA OF NOVEMBER 22, 2022

- Draft Open Session Board Minutes of October 25, 2022
- Draft Finance Committee Minutes of October 28, 2022
- October Dashboard
- Education Council Report

Motion: "To adopt the consent agenda of November 22, 2022 as circulated."

Carried

8. SELKIRK COLLEGE FOUNDATION

Three meetings held on November 10th:

- Regular meeting to approve financials (clean audit report);
- AGM where an auditor was appointed;
- Regular meeting to appoint officers (Dr. Maggie Matear). Bruce LeRose was reappointed Chair.

9. EQUITY, DIVERSITY & INCLUSION

- 50-30 EDI Challenge:
 - A Federal program;
 - Gender parity (50%) women and/or non-binary people on the senior management team and Board of Governors; and
 - Significant representation (30%) of equity-deserving and/or under-represented people on the senior management team and Board of Governors, including Racialized, Black, and/or People of Colour, People with disabilities (including invisible and episodic disabilities), 2SLGBTQ+ and/or gender and sexually diverse individuals, and Aboriginal and/or Indigenous Peoples.
- Finalizing EDI plan. The Executive Leadership Committee (ELC) will review and approve on November 24th. Advisory Committee and ELC to discuss how to launch the plan.

Motion: "To approve the Selkirk College becoming a signatory of the 50-30 EDI Challenge."

Carried.

10. THESES/ERP

- Student module go-live date to take place in October 2023.

11. PRESIDENT'S REPORT

The President reviewed and expanded on circulated report:

- Met with Student Union leaders:
 - Discussed price of gas and increased transit use (BC Colleges Council of Presidents working together to increase service by BC Transit);
 - Request for food;
 - Increased cost of supplies (ex. Trades materials).
- Discussion ensued regarding the Selkirk Staff Student Emergency Fund (SSSEF) and how employees can sign up to contribute.

TOPIC

12. QUARTERLY FINANCIAL REPORTS

Executive Director Finance and Risk provided a verbal update:

- Q2 ending September 30th showed a \$2.2M deficit. The forecast which has been provided to the Ministry projected a \$2.4M deficit at year end. The majority of the sector have also submitted deficit budgets;
- Factors include a reduction in domestic and international tuition, a lower visa approval rate, inflationary costs, and more people on campus.

13. PROGRAM CANCELLATION: GOLF CLUB OPERATIONS ONLINE CERTIFICATE PROGRAM

The Dean overseeing the Golf Club Operations Online Certificate Program reviewed the circulated briefing note and program review summary.

- Persistent lower enrolment led to the review;
- The program currently has no enrolled students and no faculty on contract.

Discussion ensued.

Motion: "In accordance with the College and Institute Act Section 19(1)d, the Board of Governors approve the cancellation of the Golf Club Operations Online Certificate Program effective immediately."

Carried

14. FINANCE COMMITTEE CHAIR

Motion: "To approve Scott Weatherford as Finance Committee Chair as elected by the Committee."

Carried

15. CLOSED SESSION

Motion: "To move into the closed session."

Carried