

# AGENT APPLICATION FORM

Thank you for your interest in Selkirk College. At Selkirk College, we believe in building long term relationships with agents and representatives throughout the world, and seek agents that commit to promoting our programs and representing Selkirk College ethically.

## OUR COMMITMENTS

- Share accurate and updated program information.
- Provide timely training about our programs and services to support representatives.
- Acknowledge the committed efforts from representatives in providing their clients/students with quick and efficient education services.
- Pay your invoices in a timely manner.

## YOUR COMMITMENTS

- Maintain a high standard of student recruitment and ensure that students referred to Selkirk College are suitable to our programs.
- Work in an ethical and responsible manner to ensure that accurate and honest information is provided to potential students about Selkirk College programs and services.
- Develop and maintain a clear and full understanding of Selkirk College programs to market them effectively.
- Provide full support to students during the application and admission process.

Thank you for gathering the following details for us. Please complete this form and return it to **eli@selkirk.ca** as an attachment.

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TO BE COMPLETED BY AGENT

## PRIMARY DETAILS

Key Contact Person:		Position:	
Phone Number(s):		Email:	
Company Name:			
Full Address:			
What year was the business established?		Number of employees:	
Number of students sent to Canada last year:			
Professional Affiliations/Government Registration:			
Expected number of students to Selkirk College per year:			

## CANADIAN INSTITUTIONAL REFERENCE 1

Full Name:		Institution:	
Position:	Phone:	Email:	

## CANADIAN INSTITUTIONAL REFERENCE 2

Full Name:		Institution:	
Position:	Phone:	Email:	

Agent Name

Agent Signature

Year / Month / Date