

Mental Health & Addictions

Program Admission Package



DEAR APPLICANT,

Greetings and thank you for your interest in the [Mental Health & Addictions](#) program at Selkirk College.

This program includes two online courses that examine current research about the causes and treatment of mental health and substance use challenges that individuals across diverse populations experience, as well as participate in a two-day experiential workshop focused on motivational interviewing skills.

Upon graduation from our associate certificate program, you'll have skills and knowledge necessary to focus your practice in Mental Health and Addictions. You can receive transfer credit for the theory courses from the University of Victoria and Thompson Rivers University.

If you have any questions, you can contact the [Enrolment Officer](#).

Sincerely,

A handwritten signature in blue ink that reads "T Clarke". The signature is fluid and cursive.

Tammie Clarke, RN, BN, MA, CCNE
School Chair, School of Health & Human Services

GENERAL INFORMATION

Thank you for your interest in the Mental Health & Addictions program. Please complete all of the necessary sections in this package. Please read the [program policies](#) concerning admission into the program.

Acceptance to the program is based on a first qualified basis given that the applicant meets all the requirements. Upon completion of the application package, you will be sent a letter of acceptance into the program. We encourage you to take part in a group orientation interview. Please submit this completed package by email to: **hhsadmissions@selkirk.ca**

ACADEMIC REQUIREMENTS

- ☐ Completion of the Health and Human Services diploma or two years of a relevant program; or Completion of a certificate program in Health and Human Services or relevant field and two years of experience in the field; or five years of experience in the Health and Human Services field and permission from the Instructor and Chair of Health and Human Services.
- ☐ English Studies 12 or equivalent, with a minimum of 60% or higher or a minimum LPI score of level 4.

NON-ACADEMIC REQUIREMENTS

- ☐ Applicants must be able to demonstrate compliance with Public Health Officer's orders with respect to COVID-19 vaccine requirements
- ☐ Two (2) personal reference forms
- ☐ Resume
- ☐ A letter from the applicant's employer stating their position and employment history

OFFICIAL TRANSCRIPTS

Official Transcripts from high school and all post-secondary institutions attended submitted directly to Selkirk College. Please review [how to submit transcripts](#) to Selkirk College.

Student Name:

Student Number:

MENTAL HEALTH & ADDICTIONS PROGRAM

TO BE FILLED OUT BY PERSONAL REFERENCE 1

Please refrain from using family members.

Reference First Name:	Reference Last Name:
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Reference Email:	Reference Phone:
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Reference Address:

How long have you know the applicant? In what capacity?

Please check each item which best indicates your rating of the applicant.

	Strong	Average	Poor	Don't Know
Demonstrates an interest in people.				
Flexible, sensitive and supportive.				
Has a positive attitude towards learning.				
Communicates effectively in writing.				
Communicates effectively verbally and non-verbally.				
Works cooperatively in a group.				
Demonstrates non-judgmental respect for values and lifestyles of others.				
Demonstrates ability to cope constructively with own personal issues in a manner that does not interfere with ability to work with other people.				
Able to problem solve and demonstrate critical thinking.				
Able to respond positively to supervision.				
Good physical and mental health - able to handle full-time employment				
Is honest and reliable.				

MENTAL HEALTH & ADDICTIONS PROGRAM

TO BE FILLED OUT BY PERSONAL REFERENCE 1

Please comment on your perception of the applicant in the following areas.

Ability to handle stressful situations:

Ability to accept and understand a wide variety of perspectives:

Strengths:

Limitations:

Overall suitability for Human Services field:

How would you recommend the applicant to our program?

☐ Highly recommend ☐ Recommend ☐ Not recommend ☐ Uncertain

If you were employed in the Human Services; would you employ this person?

☐ Yes ☐ No

Student Name:

Student Number:

MENTAL HEALTH

& ADDICTIONS PROGRAM

TO BE FILLED OUT BY PERSONAL REFERENCE 2

Please refrain from using family members.

Reference First Name:	Reference Last Name:
Reference Email:	Reference Phone:
Reference Address:	
How long have you know the applicant? In what capacity?	

Please check each item which best indicates your rating of the applicant.

	Strong	Average	Poor	Don't Know
Demonstrates an interest in people.				
Flexible, sensitive and supportive.				
Has a positive attitude towards learning.				
Communicates effectively in writing.				
Communicates effectively verbally and non-verbally.				
Works cooperatively in a group.				
Demonstrates non-judgmental respect for values and lifestyles of others.				
Demonstrates ability to cope constructively with own personal issues in a manner that does not interfere with ability to work with other people.				
Able to problem solve and demonstrate critical thinking.				
Able to respond positively to supervision.				
Good physical and mental health - able to handle full-time employment				
Is honest and reliable.				

MENTAL HEALTH & ADDICTIONS PROGRAM

TO BE FILLED OUT BY PERSONAL REFERENCE 2

Please comment on your perception of the applicant in the following areas.

Ability to handle stressful situations:

Ability to accept and understand a wide variety of perspectives:

Strengths:

Limitations:

Overall suitability for Human Services field:

How would you recommend the applicant to our program?

☐ Highly recommend ☐ Recommend ☐ Not recommend ☐ Uncertain

If you were employed in the Human Services; would you employ this person?

☐ Yes ☐ No

Student Name:

Student Number:

MENTAL HEALTH & ADDICTIONS PROGRAM

APPLICANT DECLARATION

DECLARATION

I certify that I have provided accurate and authentic information in this application. I understand that falsification or plagiarism of my application will result in the withdrawal of my application and/or the offer of admission.

The information on this form is collected under the general authority of the College and Institution Act 41.1 (2) a. It is directly related to and needed for the selection of applicants for the Mental Health & Addictions program. The information will be used to make admissions decisions.

If you have any questions about the collection and use of this information please contact Tammie Clarke, Chair of the School of Health and Human Services at tclarke@selkirk.ca, call toll free at 1-888-953-1133 ext 21458

☐ **I HAVE READ & UNDERSTAND THIS DECLARATION**

☐ **I DO NOT AGREE / DO NOT UNDERSTAND THIS DECLARATION**

APPLICANT SIGNATURE

DATE SIGNED