

Minutes – June 10, 2025, AGM

10:00 am, in person, Castlegar Campus, Staff Lounge

P = Present - A= Absent

In Attendance:

P	A. Spielman	P	J. Langham	P	D. Biin
P	D. Falkenhagen (Chair)	P	K. Webb	P	T. Clarke
P	M. Attorp	P	C. Philipson	A	T. Punchard
A	S. Lechthaler	P	M. Keczan (1 st Vice Chair)	P	T. Snauwaert
A	P. Spence	P	D. Sakwan	P	T. Whitehead
P	A. Fahrenbruch	P	G. Kaur	P	M. Matear (President)
P	C. Duarte	A	H. Kulwant Singh Ghag	P	J. Heth (Registrar)
A	G. Rein	P	J. Kaur	A	N. Makortoff (recorder)

Guests:

Allison Alder	Jonathan Buttle	Tyler Ballam
Melissa Bleier	Shawn Curran	Laura Boehm
Rebecca Deane	Thomas Render	

Call to order and welcome.

The meeting was called to order at: 10:06 am

1 Territorial Acknowledgment

2 Approval of Agenda of 2025-06-10

CARRIED

The agenda was approved as presented.

3 Approval of Minutes of 2025-04-29

CARRIED

BUILDING
REMARKABLE
FUTURES

The minutes were approved as presented.

4 Membership Engagement and/or Updates

Member
engagement

Annual election of the EdCo Chair and Vice Chair

Darcy Falkenhagen was nominated for the EdCo Chair position. With no other nominations submitted, Darcy was appointed to the EdCo Chair position by acclamation.

Maggie Keczan was nominated for the EdCo Vice Chair position. With no other nominations submitted, Maggie was appointed to the EdCo Vice Chair position by acclamation.

Student Member representation

There are 4 student representatives who are included and encouraged to participate in all the meetings. Always grateful for student voice. Very rare to get a student on a standing committee. Open the floor to any ideas: feed them pizza, gift card to cafeteria, experience in governance, student testimonial from past students, the scheduling and timing of meetings could assist students to attend, still possibility of stipend for students to engage, bus schedule, explore the possibility of a course credit on transcript. Suggestion of a co-op WIL micro-intern that provides a bursary opportunity. One of the goals is to get more student engagement this upcoming 2025/2026 academic year.

Registrar's Update

The Board of Governor's rescinded the use of the delegation summary tool. A new process will be in place for EdCo approvals, their advisory role, and recommendations. More to come on this topic to a Fall meeting.

Leadership Update – shifted to a fall meeting rescinded from agenda

5 Past Action Items, Approval in Principle, and Items that need further consideration document.

Information

This document was reviewed.

There was a presentation to the Education Division in Policy 8101, guiding Deans and Chairs to follow the governance process for non-governance items on the course outlines and follow Policy 8101. A timeline will be sent out for the workflow to be implemented on September 1, 2025.

There was a question about track changes, and training might be helpful for Chairs. There will be an ask to put training session on the August Educations and Students committee agenda.

Instructors will submit their course outlines through Curriculum Strategy. The Chairs and Deans to update their teams.

Will timelines shift for due dates? Possibly. More information on this will be available after the September submissions.

The idea is that it would be a mass college-wide communication to talk about following the process in Policy 8101 in the Communications newsletter.

6 Standing Committee Reports

A Circle for Inclusive Indigenous Education (CIIE)

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| 1 | The meeting minutes of 2025-05-01 and 2025-05-26 were submitted for information. | Information |
| 2 | Circle for Inclusive Indigenous Education Terms of Reference | CARRIED |
| 3 | Annual Report
With regards to Policy 8101, CIIE does not know when it intersects with the course outline approval, though they did have two courses come through. What are the processes? Indigenization is no longer a nice-to-have; it needs to be implemented in all the courses at Selkirk College. There are levels of competency, and their role becomes more of an advocate and supporter of instructors and programs. Process isn't a top-down approach; it is meeting you where you are and building you up. CIIE should develop an Indigenization policy so that it guides our operations across the college. | Information |
| 4 | Membership | Information |

B Curriculum Committee (CC)

1	The meeting minutes of 2025-05-28 were submitted for information.	Information
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2	<i>“Pursuant to the CIA Section 24(2)(f), Education Council approves the new HIST 230 and HIST 231 courses.”</i>	Defeated
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HIST 231 Animals and Society
HIST 230 Environment and Society

Discussion:

These courses are a specialty of a history instructor at Selkirk College. The Indigenous voice is missing from these outlines. This topic created much discussion among the members. Transfer credit was questioned. The process is that once courses are approved then transfer credit requests could be submitted. The process of seeking Indigenous support is not clear. There should be a process document developed to guide staff on the steps needed for new course development.

3	<i>“Pursuant to the CIA Section 24(2)(f), Education Council approves the updated PTEC 122, PTEC 123, and PTEC 126 courses.”</i>	CARRIED
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PTEC 122 Pharmacy Calculations
PTEC 123 Professional Practice II
PTEC 126 Pharmacology I

Discussion:

Updates to the National competencies and accreditation in 2024 led to the updates on these courses and others in the program to align with the new competencies and standards. The hours and credits were discussed.

4	Annual Report	Information
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5	Membership	Information
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C Education Policy Committee (EPC)

- 1 The meeting minutes of 2025-05-21 were submitted for information.

Information

Very quiet year. There are policies being reviewed and updated and will be submitted through the governance process this fall. Policy 8618, Cheating and Plagiarism, was reviewed and sent back for further development.

Last year the LMS policy was brought forward and was defeated at EdCo. It currently sits with Taya as she has questions that she needs responses to.

- 2 Annual Report

Information

- 3 Membership

Information

D Program Quality Committee (PQC)

- 1 The draft meeting minutes of 2025-03-25 were submitted for information.

Information

The committee is very excited about the work that will be submitted in this following year. The processes for Level 1 Program Reviews and curriculum changes have been captured in the Operational Plan. There is a common theme to have a smoother implementation across the board.

- 2 Annual Report

Information

- 3 Membership

Information

7 Unfinished Business

- A** No unfinished business to review at this meeting.

Information

8 New Business

- A** Education Council 2025/2026 schedule

Confirmed

The schedule strikes a balance between in person and online meetings. Requested that all members need to RSVP to any in person meetings so that meal planning goes smoother. The goal is to keep all meetings to 2 hours this year.

9 Reports

- A** VP Education and Students Report (*submitted*)

Information

Great to see the number of Level 3 reviews completed this year.

- B** Engagement Task Force (*submitted*)

Information

The Education Council webpage has been updated with information provided from this Task Force.

Information about EdCo and its standing committees can now be found on Teams and on the college website. [Education Council | Selkirk College](#)

See the report for more information.

- C** EdCo Chair Report (*submitted*)

Information

The EdCo Chair report included notes from the Academic Governance Council meeting. Some points of this report were discussed in more detail.

Lunch and social

Adjournment

Next meeting is on October 7, 2025, at 4:30 pm on the Castlegar Campus, in the MIR Centre.