

Minutes – April 29, 2025

4:30 pm, Teams

P = Present - A= Absent

In Attendance:

A	A. Spielman	P	J. Langham	P	D. Biin
P	D. Falkenhagen (Chair)	P	K. Webb	A	T. Clarke
P	M. Attorp	P	C. Philipson	P	T. Punchard
P	S. Lechthaler	P	M. Keczan (1 st Vice Chair)	P	T. Snauwaert
A	P. Spence	P	D. Sakwan	A	T. Whitehead
A	A. Fahrenbruch	P	G. Kaur	A	M. Matear (President)
A	C. Duarte	P	H. Kulwant Singh Ghag	P	J. Heth (Registrar)
A	G. Rein	A	J. Kaur	P	N. Makortoff (recorder)

Guests:

Martin Keyserlingk

Allison Alder

Jocelyn Schroeder

Call to order and welcome.

The meeting was called to order at 4:33 pm.

1 Territorial Acknowledgment

Vice Chair of Education Council, Maggie Keczan presented the Territorial Acknowledgement.

2 Approval of Agenda of 2025-04-29

CARRIED

The agenda was approved as amended. Items D7 and D8 were removed from the agenda.

3 Approval of Minutes of 2025-04-08

CARRIED

The minutes were approved as presented.

4 Membership Engagement and/or Updates

**Member
engagement**

The Registrar, James Heth gave a presentation on the Interpretation Tool. This tool will be phased out and the Council will focus more closely on the directions from the College and Institute Act.

5 Past Action Items, Approval in Principle, and Items that need further consideration document.

Information

This document was reviewed.

6 Standing Committee Reports

A Circle for Inclusive Indigenous Education (CIIE)

- 1 No meeting in April.

Information

B Curriculum Committee (CC)

- 1 The meeting minutes of 2025-03-26 were submitted for information and required motions.

Information

- 2 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new CERM 301 and CERM 302 courses."*
"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new CERM 303 course."

CARRIED

CERM 301 Advanced Practice
CERM 302 Advanced Practice
CERM 303 Advanced Practice

Discussion:

These are new courses in the Associate Certificate in Ceramics program.

The credits were discussed and determined that they are correct as per Policy 8102.

These course will be offered in the Fall 2025 term once the new program starts.

- 3 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated SROM 190 and SROM 288 courses."* **CARRIED**

SROM 190 Field Study
SROM 288 Ski Resort Winter Work Term

Discussion:

The learning outcomes were missing from these courses. This was the only update brought forward.

- 4 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated AESP 250, AESP 270, AESP 271 and ENVR 160 courses."* **CARRIED**

AESP 250 Environmental Planning Applications I
AESP 270 GIS Applications I
AESP 271 GIS Applications II
ENVR 160 Surveying and Field Measurements

Discussion:

AESP 250, 270, and 271 have had the hours reduced to align with the rest of the program.

A variance was requested for ENVR 160. At this time the number of credits assigned does not align with policy. This program is currently undergoing a level 3 review. Once this is complete there may be more changes coming forward.

- 5 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new PATH 99 course."* **CARRIED**

PATH 99 Pathways to High-Demand Careers

Discussion:

This course was specially created for the pathways initiative to capture what instructors do to prepare students for their next steps. There have always been pathways, and this course will continue to be offered regardless of funding.

C Education Policy Committee (EPC)

- 1 There was no meeting in April.

Information

D Program Quality Committee (PQC)

- 1 The draft meeting minutes of 2025-03-25 were submitted for information.

Information

- 2 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new Advanced Certificate in Ceramics Program policy."*

CARRIED

Advanced Certificate in Ceramics

Discussion:

This is a new program. It will be offered starting Fall 2025.

- 3 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Hospitality Management – Postgraduate Diploma Program policy."*

CARRIED

Hospitality Management – Postgraduate Diploma

Discussion:

There were some course changes in this program. PGHM 099 was removed. PGHM 162 and 182 were added back as single courses and the split course were removed.

- 4 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Resort and Hotel Management – Diploma Program policy."*

CARRIED

Resort and Hotel Management – Diploma

Discussion:

There were some course changes in this program. RHOT 099 was removed. RHOT 162 and 182 were added back as single courses and the split course were removed.

- 5 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Associate of Arts program policies."* **CARRIED**

Creative Writing – Associate of Arts Degree
 Elementary Education – Associate of Arts Degree
 English – Associate of Arts Degree
 General Studies – Associate of Arts Degree
 History – Associate of Arts Degree
 Psychology – Associate of Arts Degree
 Sociology – Associate of Arts Degree

Discussion:

These program policies were updated to have the language within them specific to each individual concentration.

- 6 University Arts and Sciences Courses by Discipline **Information**

The tables of courses were reviewed and courses that are not offered were removed.

- 9 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new Associate Certificate in Entrepreneurship program policies."* **CARRIED**

Associate Certificate in Entrepreneurship

Discussion:

This is a new program. It will use existing courses.

7 Unfinished Business

- A No unfinished business to review at this meeting. **Information**

8 New Business

- A *"Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for the new Education Assistant and Community Support Worker Diploma Program."* **CARRIED**

Education Assistant and Community Support Worker Diploma program

Discussion:

There is only a certificate offered at this time for students taking the Education Assistant and Community Support Worker (EACSW) program. Their only option, if they would like a diploma, is to take the Child and Youth Care diploma program.

There are new standards coming to the EACSW industry and the diploma program will compliment the new standards and allow students to stay in the EACSW field. The plan is a hyflex delivery. This program will be offered in the Fall 2027 term.

B Important Dates set for the 2025-27 terms

Information

One major change to the important dates was to change the due date for tuition. Tuition will now be due 21 days before the start of classes.

C Prerequisites updated to include minimum grade requirements.

Information

The prerequisites were updated to include the minimum grade requirement for each one.

9 Reports

A VP Education and Students Report (*verbal*)

Information

The VP Education and Students was not in attendance at this meeting. The report will be provided at the next meeting.

B Engagement Task Force (*verbal*)

Information

There will be a report provided at the next meeting.

C EdCo Chair Report (*submitted*)

Information

Adjournment

Next meeting is on May 13, 2025, at 4:30 pm on Teams.