

## Minutes – November 12, 2024

4:30 pm, Teams

**P = Present - A= Absent**

### **In Attendance:**

P	A. Spielman	A	J. Langham	P	D. Biin
P	D. Falkenhagen (Chair)	A	K. Webb	P	T. Clarke
P	M. Attorp	P	C. Philipson	P	T. Punchard
P	S. Lechthaler	P	M. Keczan (1 <sup>st</sup> Vice Chair)	A	T. Snauwaert
A	P. Spence	P	D. Sakwan	A	T. Whitehead
P	A. Fahrenbruch	P	G. Kaur	P	M. Matear (President)
P	C. Duarte	P	H. Kulwant singh Ghag	P	J. Heth (Registrar)
P	G. Rein	P	J. Kaur	P	N. Makortoff (recorder)

### **Guests:**

Brendan Wilson

### **Call to order and welcome.**

Meeting was called to order at 4:32 pm.

### **1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: The Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

### **2 Approval of Agenda of 2024-11-12**

The agenda was approved as presented.

**CARRIED**

### **3 Approval of Minutes of 2024-10-08**

The minutes were approved as presented.

**CARRIED**

**BUILDING  
REMARKABLE  
FUTURES**

**4 Membership Engagement and/or Updates**

**Member  
engagement**

The changes in meeting location were discussed. A gentle reminder was given to members to respond to attendance requests as soon as possible.

Education Council members were invited to join the Board of Governors for an in-person meeting in February. Invitation for this meeting will follow.

**5 Past Action Items, Approval in Principle, and Items that need further consideration document.**

**Information**

There are two items left on this document from previous years. Item #1 is being addressed by the Engagement Task force. And item #2 has been sent to Curriculum Committee, and they are discussing this and creating a response.

**6 Standing Committee Reports**

**A Circle for Inclusive Indigenous Education (CIIE)**

- 1 The draft meeting minutes of 2024-10-07 were submitted for information.

**Information**

**B Curriculum Committee (CC)**

- 1 The draft meeting minutes of 2024-10-09 were submitted for information and required motions.

**Information**

- 2 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated ECCE 195 and ECCE 294 courses."*

**CARRIED**

**Discussion:**

These were the last two courses in the ECE program that needed updating. They were updated to align with other updated courses and the BC Early Learning Framework. The learning outcomes were updated.

The number of credits were discussed. Since there were no changes to them and they have been previously approved no updates were needed.

The details section was discussed. Suggested to update the form questions. This will be taken away and discussed with the Registrar.

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| 3 | <i>"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated MSK 1-6 courses."</i> | <b>CARRIED</b> |
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**Discussion:**

These courses had the titles, descriptions, prerequisites, and learning outcomes updated. These courses are provincially articulated.

**C Education Policy Committee (EPC)**

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| 1 | The draft meeting minutes of 2024-10-16 were submitted for information.                                                                                                   | <b>Information</b> |
| 2 | <i>"Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the updated Policy 8611 Admissions."</i> | <b>CARRIED</b>     |

**Discussion:**

The English Language standards were updated and moved to a table format to simplify and clarify the standard to make them more consistent across the college.

**D Program Quality Committee (PQC)**

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| 1 | The approved meeting minutes of 2024-10-08 and the draft minutes of 2024-10-22 were submitted for information and required motions.                                                                                                                             | <b>Information</b> |
| 2 | <i>"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Health Care Assistant – Certificate Program policy."</i> | <b>CARRIED</b>     |

**Discussion:**

BC HCA & CHW Registry Curriculum updates required updated admission and re-entry requirements.

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| 3 | <i>“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Health Care Assistant – Diploma Program policy.”</i> | <b>CARRIED</b> |
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**Discussion:**

BC HCA & CHW Registry Curriculum updates required updated admission and re-entry requirements.

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| 4 | <i>“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Practical Nursing Program policy.”</i> | <b>CARRIED</b> |
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**Discussion:**

Some minor typos were corrected, and the attendance language was updated.

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| 5 | Nursing Unit Clerk<br>This program policy had a minor edit in the professional requirements section. The ‘course start date’ was amended to say the ‘course start and/or end date’. | <b>Information</b> |
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| 6 | <i>“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Pharmacy Technician Program policy.”</i> | <b>CARRIED</b> |
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**Discussion:**

Updates were required to reflect the new Canadian Council for Accreditation of Pharmacy Programs accreditation standards (July 2024), the program's partnership with VIU and CNC, more accurate representation of admission process, and language

supporting Indigenous specific racism, reconciliation, trauma-informed practice, and EDI.

- 7 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Geographic Information Systems – Bachelor’s Degree Program policy.”* **CARRIED**

**Discussion:**

This policy had some inconsistencies when they were transferred to the calendar. Updates were made to make the policy relevant to the program and clearer to the applicants.

Updates included: CRT language removed, letter of intent and references removed, C- grade clarified, added third year courses to the program, and removed content not relevant to this program.

- 8 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Geographic Information Systems – Advanced Diploma Program policy.”* **CARRIED**

**Discussion:**

This policy had some inconsistencies when they were transferred to the calendar. Updates were made to make the policy relevant to the program and clearer to the applicants.

Updates included: CRT language removed, letter of intent and references removed, C- grade clarified, and removed content not relevant to this program.

- 9 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Geomatics in the Workplace Program policy.”* **CARRIED**

**Discussion:**

This policy had some inconsistencies when they were transferred to the calendar. Updates were made to make the policy relevant to the program and clearer to the applicants.

Updates included: CRT language removed, letter of intent and references removed, C- grade clarified, and removed content not relevant to this program.

**7 Unfinished Business**

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| <b>A</b> | No unfinished business to review at this meeting. | <b>Information</b> |
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**8 New Business**

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| <b>A</b> | No new business to review at this meeting. |  |
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**9 Reports**

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| <b>A</b> | VP Education Report ( <i>submitted</i> ) | <b>Information</b> |
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| <b>B</b> | Engagement Task Force<br><i>"Pursuant to the Education Council Bylaws Section 1, 2, Education Council approves the Engagement Task Force Terms of Reference as presented."</i> | <b>CARRIED</b> |
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| <b>C</b> | EdCo Chair Report ( <i>submitted</i> ) | <b>Information</b> |
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**Adjournment**

**Next meeting is on December 10, 2024, at 4:30 pm on Teams.**